Hillsborough County Health Department
eBridge Public Record File Access
For retrieval of OSTDS files

The Hillsborough County Health Department, Environmental Health Division has a great new resource available for retrieving our public record files, eBridge. eBridge is accessible from any computer with internet access, allowing you to view, print, and save copies of any permits or inspections within the database.

Initial Startup instructions for eBridge:

Here is the login site for eBridge: https://s1.ebridge-solutions.com/ebridge/3.0/default.aspx . Your user name is "publicuser", and your password is also "publicuser". The file cabinet name "HCHD".

Using eBridge to look up files:

To retrieve files, click on "Retrieve" button on the menu bar. You can select by one of the program fields. **Select Program field "OSTDS".** You can add additional information (Permit #, Last Name, Address, Zip code, Document Date,). The less you enter, the more records you will retrieve. Document dates are in the format YYYYMMDD. Click on the "Search" button on bottom of screen. The results retrieved are limited to 1000 records meeting the criteria, anything beyond that is dropped off the list. You can click at the top of any of the columns to sort by that field, to alphabetize, sort by date, permit number, etc.

The recommended method to look up OSTDS permits would be to get into Ebridge HCHD, click on "OSTDS", then go to the bottom of the page and click "search". The scanned documents will come up in order of scanning. To sort them by permit number you go to the top of the page above the permit numbers and click "permit". This will re-sort the records in permit number order. If you search by address, you may want to get the permit number from the address search and then search using the permit number to make sure you have all of the documents associated with that permit #.

Most old files have all documents filed together as one document, just like a paper file folder, with a document type of "File". Some, however, are separated by document type. All new items, such as recent inspections, and new permits from this time on are indexed individually by document type and date.

To view a specific record, click on the page icon near the left side of the row you want. The first time you try to view a document in eBridge, you will be asked if you want to download eBridge Viewer. Click "Install" button. You should then be able to retrieve files to view.   If you want to view multiple items, you can first highlight multiple rows by clicking somewhere on each row other than the page icon to turn it yellow, then click on either "Merge" or "PDF" button on the menu bar. You can then scroll through all the pages selected using the arrow buttons at the top of the page. You can print anything you view, or save it as a file on your computer, or send it as an email attachment directly from eBridge application using the menu buttons on the top of the viewing page.

If you have any questions about use of this system, please call Environmental Health at (813)307-8059.